



MEMO:

February 3, 2010

TO: RACE DIRECTORS

FROM: ILLINOIS VALLEY STRIDERS - ivs.org

SUBJECT: ILLINOIS VALLEY STRIDERS TERMS AND FEES FOR RACE SERVICES

CONTACTS:

JIM MCINTYRE – IVS PRESIDENT, GENERAL INFO – 253-2420/ tri-mac@sbcglobal.net

JUDY TOLLIVER – RACE SCHEDULE, BILLING, GENERAL INFO - 689-7366/ jtolliver2@comcast.net

COLEEN MARTIN – FINISHLINE TEAM INFO – 274-2480/ martij2@mtco.com

JERRY RIEBLING – EQUIPMENT RENTAL, GENERAL INFO – 691-2241/ rieblings@sbcglobal.net

MIKE CHITTICK – COURSE MEASUREMENT – 691-8272

STEVE SHOSTROM – NEWSLETTER, 688-7313/ sss@mtco.com

NORM ASTWOOD – NEWSLETTER EDITOR – 688 -3441/ nastwood@risserco.com

CRAIG THOMPSON – IVS WEBSITE – webmaster@ivs.org

BRIAN WALLACE – GRAND PRIX SERIES – 613-0464/ metlrq1@yahoo.com

MELODY STONIER – INSURANCE – mstonier51@yahoo.com

JEAN WADE – ANNUAL IVS STEAMBOAT RACE CALENDAR – jmwade_2000@yahoo.com

- **IVS FEES FOR CONDUCTING RACE FINISHLINE & RESULTS ARE \$400.00 MINIMUM AND \$1.00 PER ENTRY AFTER 200** (entries up to 200 will be billed @ \$400.00/ entries of 200 or more will be billed @ \$400. min + \$1.00 per entry after 200 (ex. 243 entries = \$443.00) THIS FEE INCLUDES WORKERS, AND ALL TIMING/RESULTS EQUIPMENT. **PRE-RACE ENTRY DATA TO BE PROVIDED BY THE RACE VIA EMAIL IN EXCEL SPREADSHEET.** RACE DAY ENTRIES WILL REMAIN AT \$1.00 PER ENTRY OVER 200 ENTRIES. INVOICE FOR ALL RACE FEES WILL BE MAILED THE WEEK FOLLOWING YOUR EVENT. **CONTACT JUDY WITH QUESTIONS.**
- IVS WILL BE OFFERING IPICO CHIP TIMING THIS YEAR. **RACES WILL BE BILLED A MINIMUM OF \$400. AND \$2.00 PER ENTRY OVER 200 ENTRIES. (EX. 243 ENTRIES = \$486.00) RACE DAY ENTRIES WILL BE BILLED @ \$2.50 AN ENTRY. PRE-RACE ENTRY DATA TO BE PROVIDED BY RACE VIA EMAIL IN EXCEL SPREADSHEET. BIB NUMBERS CAN BE PURCHASED FROM IVS UNLESS OTHERWISE AGREED UPON (1) FEE INCLUDES ALL TIMING EQUIPMENT , FINISHLINE WORKERS AND POSTING OF RESULTS TO IVS WEBSITE. RACE DAY REGISTRATION PERSONNEL MUST BE PROVIDED BY THE RACE UNLESS OTHERWISE AGREED UPON WITH IVS SCORING TEAM**
- RACE INSURANCE: IVS CAN PROVIDE REASONABLE GENERAL LIABILITY INSURANCE TO ANY RACE THAT WE HAVE SOME INVOLVEMENT IN. WE OBTAIN THE INSURANCE COVERAGE AND DO THE PAPER WORK. THE FEE TO IVS IS \$50. IF ADDITIONAL CERTIFICATES ARE REQUIRED, THE COST IS \$5.00 EACH. PAYMENT MUST BE IN ADVANCE AND PAID BY SEPARATE CHECK, **PAYABLE TO IVS.** QUESTIONS RE: INSURANCE , **CONTACT MELODY** (EMAIL)
- EQUIPMENT RENTAL ONLY AND THE PURCHASE OF ADDITIONAL SUPPLIES SUCH AS BIB NUMBERS AND SAFETY PINS – **CONTACT JERRY RIEBLING**
- TO HAVE YOUR RACE BLANK POSTED ON IVS WEBSITE, **CONTACT CRAIG THOMPSON**
- GRAND PRIX SERIES FEE IS \$50.00 – CONTACT BRIAN WALLACE
- TO HAVE YOUR RACE PRINTED ON OUR ANNUAL STEAMBOAT CLASSIC RACE SCHEDULE CALENDAR – **CONTACT JEAN WADE** (this calendar runs from July thru June of following year) _ Deadline date is April 1st
- FOR COURSE MEASUREMENT – **CONTACT MIKE CHITTICK**
- **PLEASE SCHEDULE YOUR RACE WITH JUDY OR COLEEN AS SOON AS YOU HAVE A DATE.**

PLEASE FEEL FREE TO CONTACT ANY OF THE ABOVE LISTED PEOPLE WITH YOUR QUESTIONS.